

# CHARLES STREET AREA CORPORATION BOARD OF DIRECTORS MEETING AGENDA

February 16, 2023 @ 6:30pm via Zoom



**Called to order by**

**Attendance:**

**Excused:**

**Absent:**

1. Check-In
2. Invited Guests: Potential CSAC Team Members Introductions: Quincy Swatson, Arch Maharaja
3. Meeting Minutes Approval:
  - a. [January 2023 BOD meeting](#)
  - b. December Community Meeting
  - c. November BOD 2022 Meeting: Cancelled - No quorum
  - d. October BOD 2022
4. Finance Report (Executive Director)
  - a. Audit update
  - b. Financial Statements
  - c. Grants
5. Safety Report: Amy Cotton, Committee Chair
  - a. Northside Public Safety Meeting Update
  - b. 311
6. President/ ED Report
  - a. Parklet: check sent to City for \$101k (see summary below)
  - b. Greenway Activation
  - c. Infill Housing Predevelopment
    1. Contract with E&D firm
    2. Draft License Agreement
    3. URA Exclusive Negotiations process
    4. Funding update: NCDF, Bridgeway Capital, Buhl
  - d. Investment Rental Housing
    1. 2451/ 2450 - Inspection Reports (attached)
    2. Inspector presentation TBD
  - e. Organization
    1. Partner updates: community outreach coordinator, volunteer administrative assistant
    2. Executive Director compensation
7. February & March 2023 Events
  - a. One Northside Meeting
8. Board Governance –
  - a. NEED FORMS
    1. Board Commitment Form (attached)
    2. Conflict of Interest Form (attached)
    3. Board Member contact Form (attached)
  - b. Executive Committee Voting & Inauguration in March 2023
  - c. Board Member Recruitment Interviews
9. Outreach, Marketing & Social Media (Rebecca McDonough)
  - a. Website updates
    1. Surveys
    2. Trauma Training/ CPR Sign up
    3. The Commons