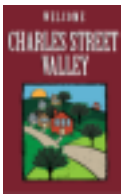


CHARLES STREET AREA COUNCIL / CORPORATION
BOARD of DIRECTORS MONTHLY MEETING AGENDA
November 14, 2023 @ 6:30pm – 8:00pm (via Zoom)



Called to order
In Attendance
Guests
Excused /Absent

- I. BOD Meeting Minutes Approval (vote) (Secretary Rebecca) 6:30p
 - a. October Meeting Minutes (highlighted names & amounts to be redacted)
 - b. Next Board Meeting: Tuesday, January 9, 2024

- II. Financial Report (attached) (vote) (Treasurer Dr Arch) 6:40p
 - a. October Statement of Activity & Financial Position
 - b. November Statement of Activity & Financial Position
 - i. 0 payables; \$50/month bookkeeper to correct books
 - ii. \$1,294.36 receivable from CDBG
 - c. Grants: none submitted in October 2023/ awarded Greenway II
 - i. TreeVitalize
 - ii. CMU IS
 - d. Loans: NSLC/ URA- no action to date
 - e. Coaching Contract RGG & Associates

- III. Executive Director's Report (6:55p) (vote) (Angela)
 - a. Meetings With Elected Officials
 - i. State Rep: 10/30: GEDTF/ RACP
 - ii. NeighborWorks of America/ Gov Shapiro 11/3
 1. NTI Feb 26- Mar 5, 2024 - San Francisco: 30% (35%) discount
 2. NTI August 24, 2024 - Pittsburgh- CSAC & CSV highlighted
 - iii. Councilman: 11/7 Walk Thru (see attached email)
 - iv. Senator: 11/21 2pm - 2:30pm (need Zoom attendees)

 - b. Affordable Homeownership Pre-Development
 - i. PHDC meeting: Richard Snipe & Justin: 10/24
 - ii. URA Quarterly Meeting: 10/26
 1. Funding Sources: RACP update/ OwnPGH update (GEDTF)
 2. Need permissions to start land transfer process (title reports) (VOTE)
 - iii. GL Insurance secured
 1. Insurance Folder
 - iv. Site Access Amendments
 1. City: thru 1/31/2024
 2. URA: thru 2/29/2024

 - c. 2024 Operating & Project Budgets (vote)

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- IV. Governance & Strategic Planning (vote on date to meet) (Vice President Ericka) 7:15pm
 - a. Succession Plan/ Elections in February 2024
 - b. Leave of Absence (Board Members)
 - c. Conflict of Interest
 - d. Letter of Support Process
 - e. Strategic Planning
 - f. Organization Bylaws: community meeting frequency
 - g. ED evaluation

- V. Marketing & Media & Communications (Secretary Rebecca) 7:30pm
 - a. Website Pages Update
 - i. Housing Resources
 - b. Newsletter (need volunteers to write articles)
 - c. Announcements/ Events:
 - i. Thanksgiving Partnerships/ CSAC Volunteer
 - ii. Holiday Gatherings
 - 1. Mt Carmel Baptist Church Toys for Tots (12/18?)
 - 2. 11/17 Neighborhood Community Development Fund (NCDF)
 - 3. 11/17 PACE's 15th Annual Inclusive Voices luncheon 11:30 a.m. at Fairmont Hotel
 - 4. PHCC/ FCC Holiday Gathering (TBD)
 - 5. Mistick Construction (TBD/ TBI)
 - 6. CSAC

- VI. Old Business (7:45p)
 - a. Letter of Support: Flocker St Collaborative
 - b. CSAC taxes & DBA

- VII. New Business
 - a. RCO Recertification 1.4.24