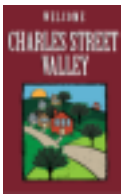


CHARLES STREET AREA COUNCIL / CORPORATION
BOARD of DIRECTORS MEETING AGENDA
February 20, 2024 @ 6:30pm – 8:00pm (via Zoom)



Called to order:

In Attendance:

Guests:

Excused / Absent:

- I. Check-in

- II. BOD Meeting Minutes Approval (**vote**) (*Secretary Rebecca*) 6:40 PM
 - a. January 9, 2024

- III. Board Member Documents (*President Angela*) 6:45 PM
 - a. Now past due – please submit ASAP

- IV. Financial Report (*President Angela*) 6:50 PM (**vote**)
 - a. Grants update (**vote**)
 - i. GEDTF requirements: Crime / Fidelity Insurance
 - ii. NED grant requires formal procurement for professional services:
 1. Executive Director
 2. Executive Coach
 3. Accountant
 - iii. Pgh Foundation due 2/26: operating & program support (**vote**)
 - iv. Hillman / Buhl Community Revitalization for Affordable Housing Projects
 - v. United Way Grant - Mwanakuiche Farm
 - vi. FHLB Grant - July 2024
 - b. Finance Committee: QuickBooks Reconciliation / Audit (Treasurer Arch)
 - i. Statement of Financial Position (**vote**)
 - ii. Statement of Activity

- V. Safety Report (*President Angela*) 7:10 PM
 - a. Need a Safety Committee representative
 - b. Northside Safety Meetings: 1st Thursdays
 - i. Next Meeting: March 7, 2024 at 6:00 PM ([Zoom](#))

- VI. Executive Director's Report (*President Angela*) 7:20 PM
 - a. CSV Tour: City Planners: support for Garden
 - b. Administrative Support
 - i. CMU Summer intern 25 hours per week
 - ii. Admin Support in 2024 budget
 - c. Playground Renovation: advocacy still needed for shelter
 - d. Housing

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- i. 2402 N. Charles Street Update
 - 1. Magistrate 2/21@ 10:00 AM (Rising Tides)
 - 2. Mistick Construction
- ii. Pre- Development: Phase 1 ESA completed
- iii. Property Disposition: URA/ Land Bank Meeting
- iv. Homeowner Improvement Program: PHDC / NSLC Meeting

VII. Website Upgrades (*President Angela*) 7:40 PM

VIII. Events for CSAC Calendar (*President Angela*) 7:45 PM

- a. Tree Pruning: 2/24 @ 10:00 AM to 12:00 PM
- b. CSAC Board Meeting: 3/12 @ 6:30 PM to 8:00 PM
- c. DMR Legacy Cohort Kick-off: 3/28 @ 6:00 PM to 7:00 PM
- d. Tree Planting WPA Conservancy: 4/6 @ 9:00 AM to 12:00 PM

IX. Old Business (*President Angela*) 7:55 PM

- a. CSAC DBA/ Taxes/ Audit
- b. Add VP to Bank Accounts

Adjournment: