

CHARLES STREET AREA COUNCIL / CORPORATION
BOARD of DIRECTORS MEETING AGENDA
March 12, 2024 @ 6:30pm – 8:00pm (via Zoom)



- I. Check-in
- II. Guest presentation: Affordable Housing Predevelopment Status Update, Rebecca Mizikar, RLA, PVE
- III. January & February Board Meeting Minutes (vote)
- IV. Board Member docs needed by 2/13 -all docs received from AW, RM, LA, IW
- V. Financial Reports- vote
 - a. Finance Committee: QuickBooks Reconciliation/ Audit (Dr Arch)
 - i. Profit & Loss Statements: Jan, Feb, YTD
 - ii. Balance Sheet / Statement of Financial Position
 - b. Grants update
 - a) Insurance quotes pending
 - b) ITB For Auditor, RFQ for Executive Coaching
 - c) ED Job Posting
 - d) Pgh Foundation July 2024: operating & program support
 - e) Consultant conversation underway- FHLB grant July
- VI. Safety Report (AW/ IS)
 - a. Public Concerns?
 - b. Northside Public Safety mtg- (3/7) (dues may increase from \$5)
- VII. Executive Director's Report
 - a. Administrative Support
 - i. CMU Summer intern 25 hrs/ week- Interview (3/14)
 - b. Volunteer Day: Urban Impact Community Service
 - i. Bright -Chuck Point & Litter Cleanup (3/7)
 - c. Playground Renovation: pavilion site work (excavation) to start this week
 - d. Housing
 - a) 2402 N. Charles St Update
 - (1) Mistick Construction
 - (2) PRF 100 (Rising Tides) Meeting (3/12)
 - b) Property Disposition: URA/ Land Bank Meeting: date TBD
 - c) Homeowner Improvement Program: PHDC/ NSLC (3/15 @ 2pm)
- VIII. Website Upgrades: CMU IS Project (Director Williams)
 - a. New website features:
 - i. Proposal of items to be addressed
 - ii. 311Webpage - WireFrames
- IX. Events (to be added to CSAC calendar)
 - a. DMR Legacy Cohort Kick-off: March 28th (3/28 @ 6pm)
 - b. Tree Planting - April 6th WPA Conservancy (4/6 @ 9am -12pm)
 - c. CSAC Community Meeting; April 23rd (4th Tuesday), April 24th (4th Wednesday) or April 25 (4th Thursday) (TBD)
- X. Old Business
 - a. CSAC DBA/ Taxes/ Audit
 - b. Add VP to Bank Accounts